

## LOCAL INMATE DATA SYSTEM (LIDS) NEWSLETTER

**Effective July 1, 2006**

**Sex Offender Law**

**LIDS Batch Upload Procedures Changes Required**

**See Page 2 for Details**

### Compensation Board

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### Notice of New Buccal DNA Collection Kits

The Department of Forensic Science's DNA Data Bank unit has modified the Buccal DNA Collection kits that are used to collect the DNA samples from convicted felons and arrested persons. The primary change is in the appearance of the buccal collection device. The old collection device contained a cap that was removed prior to use and had to be placed back on the collector after the sample was taken. The new Buccal collection device contains a slider cover. This cover is not removed from the collection device, but instead is slid back toward the collection device handle. After the DNA sample has been collected the cover is slid over the buccal collector filter paper to protect the sample. The new Buccal DNA Collection kits will include instructions for the use of the new buccal collector.

The information form in the Buccal DNA Collection kits has been re-designed to eliminate the carbon copy page. This change does not affect the agencies collecting the DNA sample. The information requested on the new form is the same information that was previously requested on the old form. As before, the form will remain attached to the envelope, which is returned to the Department of Forensic Science. The remaining components in the kit are exactly the same as the kits you are presently using. If you have the old DNA Collection kits at your agency, please use these until they are gone. If you have questions regarding the new collection device or the information form once the kits become available, please call the Department of Forensic Science's DNA Data Bank unit at 804-786-3789.

### Staff Contacts

#### User Issues

• **Mark Wood,**

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#### Program Issues

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• **Dan Munson,**

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#### Policy/Audit Issues

• **Meredith Farrar-Owens,**

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• **Oliver Bradshaw,**

Audit Supervisor 225-3479

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• **Rick Burkett,**

LIDS Auditor 225-3303

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### Magistrate System Update

#### **Penalty Modifiers – Serious Index for the VCC codes update:**

Committal Orders for detainees with a Misdemeanor Statute that has a VCC code with a penalty severity code (position 8 in the VCC code — FRD-2741-M1) recorded as an "A" Attempt or "C" Conspiracy (FRD-2741-A1 or FDR-2741-C1) should ignore the "A" & "C" and record to LIDS as a misdemeanor with "M" in the 8th position. This will be corrected in the magistrate system within 30 to 60 days. ( See page three for a list of Penalty Modifiers –Serious Index for the VCC codes).

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### IMPORTANT DATE

**LIDS Certification and Approval Due Date 05/12/2006**

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### **Sex Offender Law Change—Require LIDS Batch Upload Changes**

#### **§ 9.1-903. Registration Procedures—Sex Offender Law Update:**

Offender Committal and Release information must be submitted to LIDS daily. Typically this will require LIDS batch up-loads to be made daily. There are some jails that may only be able to batch upload Monday through Friday and there are some jails that upload seven days a week. The minimum requirement is Monday through Friday. We strongly suggest that jails uploading seven day a week continue their program. This change is effective July 1, 2006.

Online jails do not need to make changes because committal and release information is entered daily.

This change in LIDS results from changes in the sex offender law that modified the registration reporting requirement for sex offenders from ten (10) days to three (3) days.

§ 9.1-903 also requires law enforcement agencies to submit registration information to the Virginia State Police forthwith at the time of conviction.

### **2006 General Assembly Update**

The General Assembly remains in Special Session. No additional information is available at this time. Further updates to the budget will be provided in the June newsletter.

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### **Enhanced Penalty Statutes -**

#### **VCC codes to be added to Warrants and Committal Orders:**

Currently the Committal Orders and Warrants show the Statutes for the original charge and the VCC code for the enhanced charge. In this case, the magistrate has charged the detainee with not only 18.2-103 but also 18.2-104. However, currently, example 1 below shows the committal order and the warrant will show the original statute and the enhanced VCC code. Jail staff and/or LIDS technicians entering data into the local jail management system and LIDS will have to read the committal documents to determine the appropriate VCC code to enter.

Example 1:

Current warrant and committal document: 18.2-103 LAR-2369-F6

Within 30 to 60 days the magistrate system will be modified to include both statutes; however, there is not enough space to enter both VCC codes on the warrant, but the Committal Order will record both statutes and VCC codes as example 2 shows.

Example 2:

Modified warrant: 18.2-103 / 18.2-104 LAR-2369-F6

Modified committal order: 18.2-103 / 18.2-104 LAR-2338-M9  
LAR-2369-F6

During the transition period for this update, LIDS Auditing will not cite the jails for discrepancies that may have occurred because of the two issues above.

### **Accessing the Courts Computerized Management System:**

LIDS Technicians or jail records staff that need access to the local court record systems may request access by calling Mr. David Hines, Technical Services Manager, at 804-786-1737.

## LIDS Advisory Committee Meeting Scheduled for June 22

The March LIDS Advisory Committee was rescheduled for June 22. Please submit any issues or concerns you would like to bring to the attention of the advisory committee for resolution. Advisory Committee members phone numbers and email addresses are located on the Compensation Boards website under the LIDS Menu.

### Probation and Parole Issues:

We continue to have discussion concerning probation and parole issues that were raised at last years LIDS Conference. Since we are in the process of reviewing LIDS procedures for probation and parole, please email Anne Wilmoth or Mark Wood your concerns and questions regarding LIDS Probation and Parole Commitment Maintenance procedures located in the LIDS User Guide, page 41 dated 06/10/2005 or any other issues associated with probation and parole you wish us to review. This topic will be discussed at the next LIDS Advisory Committee meeting scheduled for June 22 in Richmond.

#### **Contact List To Reset LIDS Password**

|   |              |                                   |
|---|--------------|-----------------------------------|
| Anne Wilmoth, Chief Information Officer | 804-225-3307 | anne.wilmoth@scb.virginia.gov     |
| Melanie Morrison, Systems Engineer      | 804-225-3336 | melanie.morrison@scb.virginia.gov |
| Cindy Waddell, Administrative Assistant | 804-225-3308 | cindy.waddell@scb.virginia.gov    |
| Paige Christy, Sr. Fiscal Technician    | 804-225-3442 | paige.curtis@scb.virginia.gov     |

#### **Penalty Modifiers - Serious Indexes for the VCCs**

The following penalty modifiers are authorized for use in LIDS:

F=Felony

M=Misdemeanor

A=Attempt (Felonies Only)

C=Conspiracy (Felonies Only)

S=Special Penalty Structure

L=Life without Parole (§19.2-297.1 Offenses prior to 1/1/1995)

X=Subsequent Violent Sexual Assault (§18.2-67.5:3 and §18.2-67.5:2)

O=Local Ordinance

Source: Virginia Criminal Sentencing Commission

#### **LIDS BASIC TRAINING**

**May 18, 2006**

**Training will be held at the Hanover Sheriff's Department Training Facility.**

**To register for training contact Mark Wood at 804-225-3276, or Anne Wilmoth at 804-225-3307.**

**Lodging reimbursement for training at the Hanover County Sheriff's Training Facility is \$60 per night.**

#### **June LIDS Training**

**June 15, 2006 LIDS Training will be held at the Hanover Sheriff's Training Facility.**